**2023 - 2024 Labour Feminist Participatory Action Research**

**Organising Women Workers, Striving Women's Labour Rights in the Era of Digitalisation**

**APPLICATION FORM**

| **Contact Information** |
| --- |
|  |
| Name of organisation  |  |
| Office address  |  |
| Work email |  |
| Work telephone & fax |  |
| **Contact person:** |
| Name |  |
| Email Address |  |
| Phone Number  | (please identify whether you use the phone number for Whatsapp, Line, Viber or other messenger applications) |
| Website and Social Media Accounts (if applicable) | (e.g. facebook, twitter, Instagram, etc) |

**Organisational background**

* Brief profile of your organisation - (mandate/ focus/ target groups/ geographical area/ organisational structure and number and profile of staff/ network) (Max. 500 words)
* If your organisation has a strategic/activity plan for 2023-2024, can you please share it with us, including the major focus and events you expect to conduct? (Max. 500 words)
* Does your organisation have experience in research and/or documenting labour rights violations? If yes, what was the focus of the research/documentation? What methods have you used? How were the results used to address the issues? (Max. 300 words)
* Does your organisation have experience with policy advocacy? If yes, please explain briefly. (Max. 300 words)

**Focus and benefit**

* How does your organisation view women labour rights in general and in digitalisation ? (Max. 300 words)
* Which specific labour rights in digitalisation do you want to focus your research on? Where? Why do you think it is important? How does your proposed FPAR topic relate to women's human rights? (200 words)
* What workplace/union/area do you intend to work with? Have you worked with them before? If yes, how long have you been working with them and in what capacity? (Max. 300 words)
* Does either the mentor or the young woman research belong to the workplace/union/area?
* How could this programme assist your organisation or network to build movements of labour rights and women’s rights organisations? (Max. 300 words)
* What success can you expect to achieve or what impact will you be able to have on women’s human rights as a result of the FPAR? (Max. 200 words)
* Would your organisation or network benefit from being able to employ a young woman to be part of the FPAR? How? (Max. 200 words)

**Budget**

Please include the cost of:

* Salary of the young woman researcher (16 months);
* Communication costs (telephone, fax, internet, etc.);
* Local travel costs;
* Events related to the research.

**Please note that the FPAR budget will not support costs related to institutional support, such as office rent, payment for electricity/water bills, purchasing of any assets and equipment, construction costs and humanitarian aid. Do not include costs to attend the capacity building workshops organised by APWLD.**

Provide a website link as a reference to the estimated exchange rate and date (National Bank, Official Currency Converter)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please follow the budget template below (feel free to add rows):

Please follow the standard budget format below:

| **Description** | **Unit****USD** | **Price /unit** | **Total amount in local currency** | **Mean of verification** | **% out of total budget**  | **total in USD** |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Researcher salary 16 months (including benefits) |  |  |  | Contract or monthly payment slip |   |   |
| 2. Local travel and accommodation, meals related to research |  |   |  | Receipts |   |  |
| 3. Stationery including printing and photocopying |  |   |  | Receipts |   |   |
| 4. Communication cost (e.g. Internet and telephone) |  |   |   | Receipts |   |   |
| 5. Organise community meetings/ events related to research  |  |   |   | Receipts |   |   |
| 6. Community researcher(s) costs/ contribution to research community |  |   |   | Acknowledge received of fund |   |   |
| 7. Report writing, documentation, film & translation (this is not hiring someone to write the report) |  |   |   | Receipts  |   |   |
| 8. Others / Miscellaneous : please specify (e.g. bank charge, audit fees, equipment recorder, etc.) |  |   |   | Receipts |   |   |
| **Total** |   |   |  |  |   |  |

Please note that the budget ceiling for APWLD’s support to each organisation is **USD 13,000**

**Reference:**

* Have you/your organisation participated in any APWLD organised activities in the past?
* Do you know any APWLD members in your country?
* Is your organisation part of any other regional or international network?
* Referees (please attach letter of recommendation separately)

**Please send completed forms by Sunday, 10 September 2023**

**to andi@apwld.org or fax to +66(0)53 280 847.**

**(Please use the subject line: Application - Labour FPAR 2023\_name of your organisation)**